

St Joseph's Māori Girls' College



Policy on Enrolments: Preference / Non Preference Enrolments

POLICY: # 6.4

NAG 6, SC #7

Approved: _____

(Chairperson)

Date: 14.11.19.

Next Review Date: Term 2, 2021

Rationale:

St Joseph's Māori Girls' College is established to provide Catholic education for (principally Māori) girls mainly resident in New Zealand. Enrolments at the school are classified as either preference or non-preference.

Purposes:

1. To clarify eligibility for preference and non-preference enrolments.
2. To ensure that preference for enrolment is given to prospective students whose parents have established a particular or general religious connection with the Special Character of the College, including those with a family tradition of attending the College.
3. To comply with the enrolment provisions as set down in the school's Integration Agreement.

Guidelines:

1. The Proprietor shall determine the grounds for preference under Section 29(1) of the Private Schools Conditional Integration Act 1975.
2. (a) The criteria of the Board of Trustees for selecting non-preference students when there are more non-preference applicants than vacancies shall usually be by the registered date of application.
(b) Special consideration will be given to:
 - (i) the daughter of a teacher or former student/teacher of the school.
 - (ii) a child with whanau affiliation, or
 - (iii) a recommendation for special pastoral care (other than 'discipline – required' behaviour).
3. With the agreement of the Ministry of Education, the maximum non-preference roll may be extended under clause 10B of the Integration Agreement
4. The professional and administrative responsibility for enrolment is that of the Principal.

Evidence:

1. Enrolment forms indicate preference/non-preference.
2. Whanau affiliation is noted on the enrolment form.

Evaluation:

The Principal will monitor the guidelines and recommend any alteration to the Board of Trustees for ratification.



**New Zealand Catholic Bishops Conference
Preference of Enrolment Certificate
for the Diocese of Palmerston North
St Josephs Maori Girls College Only**

This is to certify that

In accordance with the Private Schools' Conditional Integration Act, Section 29 (1), and Catholic School Integration Agreements, through a general or particular religious connection as stated in the Preference Criteria Numbers: 5.1, 5.2, 5.3, 5.4, 5.5, 5.6.
(Please refer to Criteria details on back of form)

MR/MRS/MS.....

Address

Is/are eligible to have preference of enrolment for their child at

..... School/College

in..... Town/City

Name of child.....

I/We undertake to support our child in the formation of their faith and the practices of the Catholic church. I/we further agree that my/our contact details will be shared with the school and parish for the purpose of faith formation.

Parent(s)/Caregivers Signature..... Date.....

Under which Criterion (see reverse) is the child eligible for preference?.....

If Criterion 5.1 applies please complete:

Baptised in..... at..... on.....

If Criterion 5.4 applies please complete the section on the back of this form.

Certified by (Name): as authorized agent of the

Roman Catholic Bishop of the Diocese of

Position:

(see: Administration of the Criteria, 6.1.1-6.1.6, Agents who may sign, listed over page)

Address:

Signature Date.....

This form must be completed by the Parent(s)/Caregiver(s), and the Parish Priest or other designated authorities *prior* to the enrolment of a student in a Catholic Integrated School.

NEW ZEALAND CATHOLIC BISHOPS CONFERENCE

Criteria for Preference of Enrolment in Integrated Catholic Schools

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent/guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.
- 5.6 The child's immediate family has an established connection to St Josephs Maori Girls College. This occurs by the girl's maternal or paternal aunts or grandmothers having attended the College.
(Approved by Bishop C Drennan November 2016)

Agents of the Bishop, Who May Sign the Certificate on his Behalf

- 6.1.1 Parish Priest of their Parish of Residence
- 6.1.2 Assistant Priest of their Parish of Residence
- 6.1.3 Priests appointed under c. 517/1
- 6.1.4 Deacons and lay persons appointed to pastoral care under c. 517/2
- 6.1.5 Ethnic chaplains who liaise with Parish Priests or their delegate
- 6.1.6 Local committees appointed by the Bishop or by any of the above agents of the Bishop
For SJMGC this includes Sisters of Our Lady of the Missions with a current active connection to the college. (Approved Bishop C Drennan November 2016)

Process of Appeal

Handbook for Boards of Trustees of New Zealand Catholic Integrated Schools (section 5.14)

If a preference certificate has been refused and the parents, either directly or through the Principal, wish to appeal the matter, the application can be referred to the Proprietors' Office (Diocesan Education Office). The Director of the Office, or whoever is the appointed appeal authority in the diocese, after making whatever investigation is necessary, including consulting the Parish Priest if appropriate, will make a ruling, or seek a ruling from the Bishop. The Parish Priest or delegated person who refused the certificate in the first instance is normally informed whenever a preference certificate is issued in virtue of this paragraph.

Please note that in the Diocese of Palmerston North the appointed appeal authority is the Manager, Catholic Education Office (Lynette Roberts-King) Contact Ph: 06 354 1780 (Ext 853).

If Criterion 5.4 (above) applies the parents/caregivers and significant familial adult completes the following:

Significant familial adult:

I agree to support (child's name)
formation in the faith and practices of the Catholic Church and agree to my contact details being available to the school and parish for this purpose.

Mr/Mrs/Ms:

Address:

Relationship to child:..... Email address:.....

Phone:..... Parish:

Signature Date:.....

Parent(s)/Caregiver(s):

I agree that my child will be supported by: in the formation of the faith and practices of the Catholic Church. I/we further agree that my/our contact details will be shared with the school and parish for the purpose of faith formation.

Signature: Date:.....